



**COLLEGE MOUND CEMETERY ASSOCIATION
POLICIES AND PROCEDURES
Revised 2023**

College Mound Cemetery is a historic cemetery where Founders of the College Mound Church and early pioneers of the Kaufman County area are buried. We hope you will join us honoring the memory of all of those at rest by preserving the quiet dignity of this sacred place.

Each year on the 4th Sunday of April, the College Mound Cemetery Association hosts Decoration Day, the celebratory event where families and friends of the cemetery come to honor loved ones buried within the cemetery. Families and friends take this time to give special attention to their cemetery plots, attend the special church service planned by the CMCA and join the College Mound congregation and visitors for a covered dish lunch.

**COLLEGE MOUND CEMETERY | 15010 FM 429 | TERRELL, TX 75161
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Mission Statement

In accordance with the by-laws of the College Mound Cemetery Association (the “CMCA”), the following rules and regulations have been adopted as a guide for the use and management of the College Mound Cemetery and its grounds. These rules and regulations are designed for the protection of owners of interment and/or inurnment rights as a group. Their enforcement will help protect College Mound Cemetery and create and preserve its simple beauty and historical significance in the community.

Index

I. Glossary

II. Burials

III. Permanent Installations: Gravestones, Monuments, Benches, and Curbs

IV. Decorations

V. Landscaping

VI. Cemetery Space-Related Diagrams and Dimensions

VII. Fees and Charges

I. Glossary

Authorized Representative Of CMCA: A person that either sits on the Board of Directors or is appointed by the Board of Directors for a specific task.

Board of Directors: The duly elected Board of Directors of the CMCA. For a meeting of the board to be valid, a quorum, which is a simple majority, is required.

Concrete Curbs: A ground level continuous strip of concrete no higher than 1.5” allowed by CMCA to border a family’s spaces.

CMCA: The College Mound Cemetery Association.

CMCA Annual Meeting: Friends and family associated with the cemetery are invited to the Annual Business Meeting held each year on Decoration Day to review the previous year’s accomplishments.

Decoration Day: The cemetery’s annual day of celebration is held the 4th Sunday of April each year to honor loved ones buried within the College Mound Cemetery. Friends and relatives of those interred at College Mound Cemetery take this time to give special attention to their family plots, attend the special church service planned by the CMCA and join the College Mound Congregation and visitors for a covered dish lunch.

Decorations: Temporary display of live or artificial flowers, memorial wreaths and deserving honor flags.

Disinterment: Removal of a casket from a grave.

Footstone: Permanent grave marker that is at the foot of the grave and no more than 1.5” above the ground.

Grandfather Clause: An allowance for any permanent marker or monument that was created and installed prior to 2017. Please contact an Authorized CMCA representative for special memorial considerations beyond the specifics outlined in the 2017 CMCA Policies and Procedures.

Headstone: Permanent grave marker located at the head of a grave.

Interment: Burial.

Inurnment: Burial of cremated remains contained in an urn.

Monument: An upright permanent installation taller than 48” that requires special approval by the CMCA Board of Directors.

The Cemetery: Includes the College Mound Cemetery and any surrounding grounds owned by the College Mound Cemetery Association.

Urn: A container used for cremated remains.

II. Burials (Interment and Inurnment)

- An Authorized CMCA Representative must be notified of the need for a burial as early as possible so the space(s) may be located and staked in preparation of the interment as well as marked for CMCA recording purposes.
- All human remains not cremated must be contained in a vault or concrete grave liner.
- All cremated remains must be contained in an urn and buried at a depth of no less than 12” below ground level to top of container.
- A single space may contain a maximum of four burials; a maximum of one casket and three urns are permitted. Double stacking of caskets is not allowed
- No animal burials are permitted. The Cemetery is intended for the interment of human remains only.

III. Permanent Installations: Grave Stones, Monuments, Benches, and Curbs

Headstones (See Diagram #1)

- Each single headstone width must not exceed 50” of the space. A double headstone width must not exceed 100” of the two spaces. Headstone should not exceed 30” in length.
- An Authorized CMCA Representative must be contacted to establish the correct location before any stone is set.
- No wooden or plastic headstones allowed.

Footstones

- Any footstone must be located within the footstone area and no more than 1 ½" above ground level.
- Veteran Plaques from the Department of Defense may be placed in the footstone area.
- No wooden or plastic footstones allowed.

Monuments

- For any stone taller than 48", CMCA requires a base support plan submitted to the cemetery staff engineer for approval prior to any purchase of said stone.
- Please contact an Authorized CMCA Representative to designate the correct location and to approve Monument specifics before any stone is set.

Benches

- Benches provide a place for pause and reflection for visitors to the cemetery. Benches should be placed in the footstone area of your plot.
- Benches are not allowed in the burial area.
- CMCA approved bench materials shall be stone and/or 100% metal construction.
- Please contact an Authorized CMCA Representative to designate the correct location and to approve bench specifics before any installation.

Concrete Curbs

- An Authorized Representative of CMCA must be contacted prior to the planning and construction of a concrete curb to locate the legal property lines.
- Concrete curbs are the only perimeter borders allowed, no wooden or plastic curbs.
- The concrete curb must be 6" wide with 3" on either side of the property lines. To avoid damage by mowers and ground maintenance the curb shall not be higher than 1 ½" above ground level.
- The concrete curb must be a minimum of 12" deep with 4 #3 rebar with 6-sack mix.
- The headstone area must be a minimum of 12" deep with 4 #3 rebar.
- The footstone area must be poured a minimum of 12" deep with 4 #3 rebar.

IV. Decorations

- Artificial and live flowers and deserving honor flags are welcomed year round. • Decorations can only be placed in the headstone and footstone area (30" at the top and 12" at the foot of a grave—See Diagram #1).
- The CMCA hopes for the support and compliance of the friends and family of the cemetery to remove faded or dead flowers or seasonal decorations that would impede mowing and ongoing grounds maintenance. Otherwise, they will be removed at the discretion of the CMCA.
- Any American flags displayed should be all weather flags and must be illuminated (example: solar powered flag pole light) for display during darkness. The CMCA assumes responsibility for removal of faded and worn American flags for proper disposal.
- In consideration of others, the CMCA asks that only approved decorations be used in the cemetery. **Other non-permanent decorations (including but not limited to wind chimes, LED lights, Styrofoam crosses and other ornamental decorations) will not be permitted in trees or in the burial area and will be removed at the discretion of the CMCA.** Written requests to and approval from the Board of Directors are required for any

unique or special consideration.

- The CMCA asks for the disposal of plastic containers, vases and glass vases that are the remains of any decorations, Otherwise, they will be removed at the discretion of the CMCA.

v. Landscaping

- *Please contact an Authorized CMCA Representative* before planning any permanent landscaping in order to establish the location that will respect the boundaries of neighbors, current and future.
- CMCA plants and maintains trees and shrubs as needed to ensure the serene beauty of our cemetery now and for the future.
- In consideration of future generations enjoying the pleasing setting of our cemetery, xeriscaping gardening is encouraged with only native and drought resistant plants allowed.

vi. Cemetery Property Related Dimensions

Burial Areas:

- **Space:** 50"x150" (for one casket and three urns or four urns)
- **Lot:** 25'x25' (or 12 spaces)
- **Block:** 50'x50' (four lots or forty-eight spaces)
- **Space—Baby:** Half space or 50"x75"

vii. Fees and Charges (effective 1/1/2023 - all prices subject to change)

- Cemetery Lot Purchase (Space Plot: 50"x150")
 - 1-5 Spaces - \$1050 each
 - 6 or more Spaces - \$1000 each
 - Baby Land Spaces - \$525 each
- Disinterment - same as gate fee
- Gate Fee - \$400 Gate Fee will be required for an Interment (casket) and \$100 for an Inurnment (urn) that covers administrative and maintenance costs. (**effective 9/1/2023**)

Pay to:

College Mound Cemetery Association
P.O. Box 105
Terrell TX 75160

- Memorial Fence Panels
See Authorized CMCA Representative for current pricing



SINGLE SPACE
DEFINED AREAS



URN SPACE
DEFINED AREAS



BABY SPACE
DEFINED AREAS

